

**OFFICE OF CHIEF ADMINISTRATOR E-GOVERNANCE SOCIETY - CUM -  
DEPUTY COMMISSIONER KANGRA AT DHARAMSHALA**

No. 625 /gst/e-gov

dated 05/12/2022

**EXPRESSION OF INTEREST**

Expression of Interest on sealed two-envelopes system (Technical bid) & (Financial bid) for empanelment to hire the services of Professional Advocate for pleading the case of e-Governance Society Kangra (HP) before the "CUSTOMS, EXCISE AND SERVICE TAX APPELLATE TRIBUNAL" CHANDIGARH (CESTAT) regarding Service tax & penalty payment, are invited from the reputed and well experienced Organizations /Firms/Individual. Interested parties may submit their bids with full credentials showing their experience in respective field and all relevant documents in sealed cover superscribed "Expression of Interest for hiring the services of professional Advocate in the office of Deputy Commissioner Kangra at Dharamshala". The EOI can be downloaded from this office Deputy Commissioner Kangra at Dharmshala, Website <https://hpkangra.nic.in> under notice Section or can be obtained from Room. No. 818 in the office of the undersigned .EOI should reach in the office of undersigned on or before 15<sup>th</sup> December, 2022 upto 11.00 A.M. & shall be opened on same day at 11:30 A.M. in the office of Addl. Chief Administrator -cum- Additional Deputy Commissioner, Kangra at Dharamshala. The office reserves the rights to accept or reject any or all the responses either in full or in part, without assigning any reason, whatsoever.

Adll. Chief Admin. e-Gov. society-  
cum – Adll. Deputy Commissioner  
kangra at Dharmshala.

Copy to:

1. District Informatics Officer (NIC) Kangra at Dharmshala with request to publish the same on website of Deputy Commissioner Kangra at Dharmshala.
2. Display in the Notice Board of the office of Deputy Commissioner Kangra at Dharamshala, SDO(C) Dharmshala, & Tehsil office Dharmshala (H.P.)

Adll. Chief Admin. e-Gov. society-  
cum – Adll. Deputy Commissioner  
kangra at Dharmshala.

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**Terms and conditions:-**

1. The tender document should be duly signed by Tenderer. All the columns of tender document shall be duly, properly and exhaustively filled in. The rates shall not be overwritten.
2. Quoted rates should be inclusive of all taxes.
3. Tender received after the expiry of stipulated date and time shall not be accepted & consequently be returned back to the concerned bidder.
4. RTGS /NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier /firm/agency.
5. The Deputy Commissioner Office reserves the right to reject any or all of the quotations without assigning any reason for the same

**Tender Submission Guidelines/Norms**

The quotations shall have to be submitted in Two-sealed-envelope system in the following manner:

**Envelope No. 1 (Technical bid)-**

It shall be super scribed as "Technical bid" and shall contain the following documents;

- i) Copy of license/registration from competent authority.
- ii) Copy of GST No. & PAN card.
- iii) Bidder firm/organization should have experience in the field & he has contested similar nature of cases in Tribunal "CESTAT" (attach copy in token of proof)
- iv) Advocate with degree of CA shall be preferred.
- v) Signed and stamped copy of complete NIT and Tender invitation form.

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**Envelope No 2 (Price Bid)**

It shall be super scribed as financial Bid and shall contain;

Signed and Stamped copy of Quoted prices

Particulars/detail of work	Price quoted (inclusive all taxes)
Pleading the case of e-Governance Society Kangra (HP) before the "CUSTOMS, EXCISE AND SERVICE TAX APPELLATE TRIBUNAL" CHANDIGARH (CESTAT) regarding Service tax & penalty payment	

**Both of the envelopes 1 and 2** shall be put in a third larger envelope duly super scribing Expression of "Expression of Interest" for hiring the services of professional advocate in Deputy Commissioner Office Kangra at Dharmshala.

Read and accepted. Signature of Authorized Signatory

Name

Address of the firm with seal

Date: