



Bid Number: GEM/2022/B/2825285

Dated: 07-12-2022

Bid Document

Bid Details	
Bid End Date/Time	21-12-2022 15:00:00
Bid Opening Date/Time	21-12-2022 15:30:00
Bid Offer Validity (From End Date)	180 (Days)
Ministry/State Name	Ministry Of Power
Department Name	Hydro Power
Organisation Name	Nhdc Limited
Office Name	Omkareshwar Power Station
Item Category	Facility Management Services - Lump Sum Based - Commercial Hydro Power Station; Secretarial and Paramedical Services; Consumables to be provided by service provider (inclusive in contract cost)
Contract Period	2 Year(s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Type of Bid	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation	3 Days
Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
Estimated Bid Value	12975994
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	Bank of India
EMD Amount	259520

ePBG Detail

Advisory Bank	Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	27

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

NHDC Limited

Omkareshwar Power Station, Hydro Power, NHDC Limited, Ministry of Power
(Dgm Hr, Human Resources Division)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required

Annual Turnover and Profit Requirement:As per buyer added bid specific ATC

Minimum Years (Up To 5 Years) Of Experience in Related Field:As per buyer added bid specific ATC

Total experience in providing facility management services to government departments, public sector companies, and government autonomous organizations::As per buyer added bid specific ATC

Please specify type of services for which experience is mandatoryAs per buyer added bid specific ATC

Details of the premise:[1670393398.pdf](#)

Scope of work:[1670393523.pdf](#)

Format of Price Breakup:[1670393532.pdf](#)

Facility Management Services - Lump Sum Based - Commercial Hydro Power Station; Secretarial And Paramedical Services; Consumables To Be Provided By Service Provider (inclusive In Contract Cost) (1)

Technical Specifications

Specification	Values
Core	
Type of Premises	Commercial Hydro Power Station
Type of services required	Secretarial and Paramedical Services
Cost for Consumables/ Materials	Consumables to be provided by service provider (inclusive in contract cost)
Service component	Regular Secretarial work of office and Paramedical Services
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	To be set as 1	Additional Requirement
1	Chanchla Sinha	450554,NHDC Ltd. Admin Block, Urja Vihar, Siddhwarkut, Distt - Khandwa, Madhya Pradesh	1	N/A

Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Financial Soundness: The bidder should have average annual financial turnover during the last three financial year ending on 31st March'2021, at least 30% of the estimated cost (i.e. Rs. **38.93** Lakhs).

The bidder shall submit copy of Audited Balance sheet and Profit & loss account for the last three financial

years with UDIN or Certificate from Chartered Accountant with UDIN in respect of Annual Turnover for last three financial years ending 31st March'2021.

2. Experience:

Bidder should have experience of having successfully completed similar works during the last seven years ending last day of month previous to the one in which tenders are invited should be either of following:

- (i) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost put to tender i.e. **Rs. 51.90 Lakh, OR**
- (ii) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost put to tender i.e. **Rs. 64.88 Lakh, OR**
- (iii) One similar completed work costing not less than the amount equal to 80% of the estimated cost put to tender i.e. **Rs. 103.81 Lakh**

Similar works means “Manpower related Works/Services”.

However, in case of running contract, bidder has to submit satisfactory performance certificate from the owner/concerned organization for work done of minimum one year duration fulfilling above condition.

3. The bidder should have valid Permanent Account Number (PAN).

4. The bidder should have valid GSTIN Certificate.

5. Bidder must have Valid EPF Registration Number & ESI Registration Certificate.

OFFICER/ENGINEER-IN-CHARGE:-

Dy. General Manager, Human Resources Division
Omkareshwar Power Station, NHDC Ltd., Siddhwarkut.

After the award of contract all notices, instructions, orders, certificates, approvals and all other communications under the Contract shall be given by the Officer/Engineer-in-Charge, except as herein otherwise provided.

All notices, instructions, information and other communications given by the Contractor/Supplier to the Employer under the Contract shall be given to the Officer/Engineer-in-Charge, except as herein otherwise provided.

PAYING AUTHORITY:-

HOD (Finance),
Omkareshwar Power Station, NHDC, Urja Vihar, Siddhwarkut.
Phone No. 07280-271713

Billing is to be done in the name of “NHDC Ltd, Omkareshwar Power Station, Siddhwarkut, Distt. Khandwa (MP) - 450554

GSTIN No. - 23AABCN1732G2ZY

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

4. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

5. **Purchase Preference (Centre)**

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.

6. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

7. **Payment**

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

8. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of NHDC Limited payable at Bank of India Siddhwarkut.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

9. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of NHDC Limited payable at Bank of India Siddhwarkut.
Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid.

Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---