



# MUMBAI DISTRICTS AIDS CONTROL SOCIETY

Established by

MUNICIPAL CORPORATION OF GREATER MUMBAI



C-15

Regd. No. 891/98

MDACS / Quo / 20 / PO-AO

Date: 06.12.2022.

To,

Dear Sirs,

**Sub.: Invitation of Quotation for repairing of mini hall adjoining Project Director's cabin in MDACS main building.**

1. You are invited to submit your most competitive quotation for replacement of domed shed of Annex Building and painting of the same

Sr. No	Description	Specifications	Contract period	Place of work
1	Repairing of Mini Hall adjoining Project Director's cabin in MDACS main building	Attached Separately	Work shall be completed within 30 days from the receipt of work order	MDACS, Wadala

**2. Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out
  - b) All duties, taxes and other levis payable on the raw materials and components shall be included in the total price.
  - c) GST in connection with the sale shall be shown separately.
  - d) The rates quoted for each item by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - e) The Prices shall be quoted in Indian Rupees only.
3. Each bidder shall submit only one quotation.

**4. Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission. The withdrawal of the offer before validity period will entail forfeiture of EMD.

**5. Evaluation of Quotations**

The MDACS will evaluate and compare the quotations determined to be substantially responsive i.e. which are

- a) properly signed; and
- b) confirm to the terms and conditions and specifications

The quotations would be evaluated for each items and specifications, GST in connection with sale of goods shall be taken into account in evaluation.

**6. Award of Contract**

The MDACS will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

Acworth Complex, R. A. Kidwai Marg, Wadala (West), Mumbai – 400 031.  
Tel No. 24100246/47 Telefax: 24100250 Email: mumbaimacs@gmail.com,

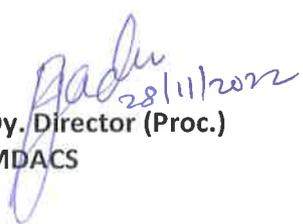


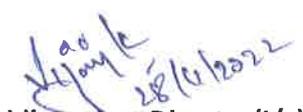
**Life is precious ... .. Stop HIV/AIDS  
Keep the Promise**

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- 6.1. Notwithstanding the above, the MDACS reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
  - 6.2. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
  7. Payment shall be made within one month from the receipt of bill in duplicate along with report of the completion of the work at center with stamp and signature of authorized person as acknowledgement and measurement reports.
  8. As per prevailing rules TDS / SGST / CGST will deducted at source towards income tax / SGST / CGST from all the bills submitted to the department. The TDS / SGST / CGST certificate shall be generated on line by Finance section of Mumbai Districts AIDS Control Society.
  9. The MDACS will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest prices.
  10. Quotationers should submit documentary evidence that they have carried out such type of work & past experience to complete the work successfully on time for the said work.
  11. Declaration of Maharashtra Contract Labour Regulation and Control Rules and Child Labour prevention and Control Regulation 1986 undertaking on stamp paper of Rs. 100/-.
  12. Affidavit on stamp paper of Rs. 200/- regarding the firm has not been found guilty of malpractice, misconduct, or blacklisted/debarred either by Public Health Department, Govt. of Maharashtra or by any local authority and other State Government /Central Government's organizations in the past three years. For item quoted in quotation. (annexure – A)
  13. The MDACS reserves the right at the time of contract award to increase or decrease the quantities indicated above by 25% without any change in the unit price or any other terms and conditions.
  14. The quotation shall be enclosed in sealed envelope sealed with sealing wax only Male pasting on envelope will not suffice and such quotations will not be accepted.
  15. Incomplete, irregular, unsealed, unsigned and Quotations received after the due date and time will not be considered.
  16. The Quotationer must fill up the rates in the format given along with the Quotations notice. The quotation must be stamp and signed by authorized person. If it is filled up in any other format, the same shall be rejected outright.
  17. **The Quotationer must submit the EMD of Rs. 4,650/- by Demand Draft or Banker's cheque or bank guarantee from any bank payment online in an acceptable form.** The Demand Draft should be drawn in favor of Mumbai Districts AIDS Control Society. The withdrawal of the offer before validity period will entail forfeiture of EMD. The EMD should be paid by DD or Bank cheque up to 3.00 p.m. one day prior to the opening of the Quotation at MDACS office. A Xerox copy of the EMD Receipt should be kept along with quotation. EMD Receipt no. should be mentioned on the Envelope.
  18. Copy of GST Certificate should be submitted.
  19. Copy of PAN card with photographs of Proprietor / Partners / Directors should be submitted.
  20. Copy of Shop and Establishment (Gumasta) Certificate.

21. The Quotationers must paginate the quotation properly & mention the page nos. of documents submitted / attached with the quotation on the cover page or letter head of company.
22. **Performance Security:**  
The successful bidder will have to pay 5% as Security Deposit by Demand Draft, Banker's cheque or bank guarantee from any bank or payment online in on acceptable form only within 15 days on receipt of the purchase order. If they fail to pay the Security Deposit within stipulated period, the contractor will be charged extra Rs. 100/- as a penalty.  
Security Deposit will be refunded after one year from completion of satisfactory defect liability period / warranty period.
23. The Quotationer must fill up the rates in the format given along with the Quotations notice. The quotation must be stamp and signed by authorized person. **If it is filled up in any other format, the same shall be rejected outright.**
24. The quotation must fill up the rates in the format given along with the quotations notice. If it is filled up in any other format, the same shall be rejected outright.
25. Any dispute arising out of this contract shall be decided by Project Director's whose decision shall be final.
26. **Work completion & Penalty**  
Work should be completed within 30 days from the date of receipt of work order. For delay the penalty will be imposed at the following rates.  
a) For delay completion – ½ % per week or part thereof after the expiry of the contract period subject to maximum 10%.  
b) Failure to complete the work– Earnest Money Deposit / contract deposit will be forfeited.  
c) Variation in specification – material will be rejected and cost of the said material will be recovered from the contractor at the risk and cost of contractor.
27. Last Date and time of receipt of quotations:  
The Quotationer must fill up the rates in the format given along with the Quotations notice. Quotationer should submit their sealed Quotation in sealed envelope sealed with sealing wax only duly super-scribed on the envelope as **"Quotation for repairing of mini hall adjoining Project Director's cabin in MDACS main building"** due on 16 .12.2022 latest by 1.00 p.m. which will be opened on the due date at 3.00 p.m.
28. Quotations will be opened in the presence of the bidders or their representative who choose to attend at 3.00 pm on 16 .12 .2022 in the office of the Mumbai Districts AIDS Control Society, Wadala, Mumbai – 400 031
29. We look forward to receiving your quotations and thank you for your interest in this project.

  
Admin Officer  
MDACS

  
Dy. Director (Proc.)  
MDACS

  
Addl. Project Director(I/c)  
MDACS

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**Specifications & Terms and Conditions for Repairing of Mini Hall adjoining to the Project  
Director's cabin**

Sr.no.	Description	Qty	Per
1	Removing existing wooden Panel & Remove debris from site	1	lumpsum
2	Plaster the wall upto 3 ft	140	Sq. ft.
3	Supply & fixing New tiles (18 X 12)	140	Sq. ft
4	Painting one coat primer and two coat plastic paint	242	Sq. ft
5	New Electric point	10	Nos.

**\*Note:** Vendor should visit the site for inspection before submitting the quotation. Vendors should offer full quantity of the item.

**Note:**

1. The cost of the any extra and excess work will be paid.
2. Water and electricity for work shall be provided by MDACS.
3. The quoted rates should be inclusive of cost of materials, Labour charges, transportation, and etc.
4. Defect Liability Period: One year from the completion of work.
5. After joint inspection the payment will be made as per actual work done.

  
28/11/2022  
**Admin Officer**  
**MDACS**

**Bank Details for online EMD & SD Payment**  
**MUMBAI DISTRICTS AIDS CONTROL SOCIETY**  
**Acworth Complex, R.A. Kidwai Marg,**  
**Wadala (W), Mumbai 400031**

Name of the A/c.	:	MUMBAI DISTRICTS AIDS CONTROL SOCIETY DBS
Name of the Bank	:	BANK OF BARODA
Name of the Branch	:	WADALA
RTGS Code no.	:	BARB0WADALA (5th Character is Zero)
NEFT Code no.	:	BARB0WADALA (5th Character is Zero)
Saving Bank A/C No.	:	04210100016262

**Note:**

Kindly submit the details of Transaction ID to [mdacs.procurement@gmail.com](mailto:mdacs.procurement@gmail.com) & [mdacsfinance@gmail.com](mailto:mdacsfinance@gmail.com) after online transfer of EMD/SD amount for further action.

**FORMAT OF QUOTATION**

Sr. No.	Description	Qty (in sq.ft.)	Rate (In. Rs.)	Total (In. Rs.)
1	Removing existing wooden Panel & Remove debris from site	1 (lump sum)		
2	Plaster the wall up to 3 ft.	140 Sq. ft.		
3	Supply & fixing New tiles (18 X 12)	140 Sq. ft.		
4	Painting one coat primer and two coat plastic paint	242 Sq. ft.		
5	New Electric point	10 Nos.		
		<b>Total ...</b>		
		<b>Add: GST % (Along with HSN Code)</b>		
		<b>Gross Total ...</b>		

We agree to carry out above work as per specifications for a total contract price of Rs. \_\_\_\_\_ (amount in figures) Rs. \_\_\_\_\_ (amount in words) within the period specified in the invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of Supplier**

**INFORMATION TO BE FILLED IN BY THE QUOTATIONER / TENDERER**

<b>Sr. No.</b>	<b>Particulars</b>	<b>To be filled by Quotationer / Tenderer</b>
1	Quotation / Tender No and Date	
2	EMD Amount, Receipt no. and date	
3	Quotationer / Tenderer Firm Name	
4	Quotationer / Tenderer Address	
5	Name of Contact Person and Contact No.	
6	E-mail ID	
6	If is proprietary concern if so name of the owner	
7	If it partnership concern Name of Each partner	
8	Partnership deed and copy of registration certificate	
9	If it is company if so the documentary proof to show that the company is registered Name of the Director	
10	Details of the bank	
	1) Name of the bank	
	2) Name of the Branch	
	3) Address of the branch	
	4) Type of bank Account	
	5) Bank account No.	
	6) IFC Code	
	7) MICR Code	
11	Registration under GST Act	<b>Yes / No</b>
12	GST Registration No.	
13	GST Registration Certificate	
14	The Certificate of PAN documents and Photograph	<b>Self-attested</b>

**Signature of authorized person of concern Company / Quotationer / Tenderer**

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