



Bid Number: GEM/2022/B/2823213

Dated: 07-12-2022

Bid Document

Bid Details	
Bid End Date/Time	28-12-2022 15:00:00
Bid Opening Date/Time	28-12-2022 15:30:00
Bid Offer Validity (From End Date)	120 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Indian Oil Corporation Limited
Organisation Name	Research & Development Centre (materials Department)
Office Name	Faridabad
Item Category	Custom Bid for Services - Lining Up Agency for IP and Related Legal Services Part1
Contract Period	3 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)	690 Lakh (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Type of Bid	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation	10 Days
Estimated Bid Value	231631721.78
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
----------	----

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00

Duration of ePBG required (Months).

42

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

CM (IP)

Faridabad, INDIAN OIL CORPORATION LIMITED, Research & Development Centre (Materials Department), Ministry of Petroleum and Natural Gas
(Ravi Sahai)

Splitting

Bid splitting not applied.

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required

Scope of Work:[1670388330.pdf](#)

Payment Terms:[1670388343.pdf](#)

Service Level Agreement (SLA):[1670388337.pdf](#)

GEM Availability Report (GAR):[1670327125.pdf](#)

Quantifiable Specification / Standards of The Service/ BOQ:[1670387485.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
Technical Qualification Parameters	100	70	View File

Total Minimum Qualifying Marks for Technical Score: 70

QCBS Weightage(Technical:Financial):70:30

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
-----------------------	---------------

12-12-2022 11:00:00	<p>a) Bidders are requested to attend a pre-bid meeting at Indian Oil R&D Centre, Sector-13, Faridabad – 121007, Haryana, India</p> <p>b) The bidder may send their queries, if any, on Bidding Document by e-mail to rambabus2@indianoil.in/baburam@indianoil.in to reach IOCL prior to 10.12.2022. These queries shall be replied during the Pre-bid meeting.</p>
---------------------	---

Custom Bid For Services - Lining Up Agency For IP And Related Legal Services Part1 (1)

Technical Specifications

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Lining Up Agency for IP and Related Legal Services Part1
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement
1	Ravi Sahai	121007, INDIAN OIL CORPORATION LTD R&D CENTRE, SECTOR-13, FARIDABAD	1	N/A

Buyer Added Bid Specific Terms and Conditions

1. Past Project Experience

Commercial Experience Criteria for Service Contracts:

For experience, the single work executed by the bidder, as main or subcontractor, during any of the last five years ending on last day of the month immediately previous to the month in which the last date of bid submission (in case of extended bid submission date, original bid submission date shall be considered)

falls should be considered as detailed below:

(a) Three similar successfully completed works Intellectual Property (IP) and related legal services OR Patent Drafting, Filing, Examination OR Services of IPR Attorneys/Firms/Institutions OR Intellectual Property Right (IPR) Protection Activities OR Intellectual Property (IP) Consultancy Services OR Intellectual Property (IP) Applications and Other IP Related Work each costing not less than the amount equal to Rs 19600000.

OR

(b) Two similar successfully completed works Intellectual Property (IP) and related legal services OR Patent Drafting, Filing, Examination OR Services of IPR Attorneys/Firms/Institutions OR Intellectual Property Right (IPR) Protection Activities OR Intellectual Property (IP) Consultancy Services OR Intellectual Property (IP) Applications and Other IP Related Work each costing not less than the amount equal to Rs 26100000.

OR

(c) One similar successfully completed work Intellectual Property (IP) and related legal services OR Patent Drafting, Filing, Examination OR Services of IPR Attorneys/Firms/Institutions OR Intellectual Property Right (IPR) Protection Activities OR Intellectual Property (IP) Consultancy Services OR Intellectual Property (IP) Applications and Other IP Related Work costing not less than the amount equal to Rs 32700000.

Single/ Two/ Three Completed work order value as indicated above should be exclusive of GST.

2. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

For fulfilling the experience criteria against work order(s) Bidder must submit the following documents as valid proof for meeting the Criteria:

- a) Purchase/ Work Order copy with Schedule of Rates/ Scope of Works
- b) Satisfactory Completion certificate by client with executed value, date of completion of the job and reference work order number. In case executed value is not mentioned in the completion certificate issued by the client, work order value with amendments, if any, shall be considered for the purpose of evaluation
- c) In case, the executed value of job is more than work order value and bidder claims for meeting the PQC requirement on the basis of executed value then it is the responsibility of the bidder to submit the documentary evidence of final executed value (such as copy of final bill, executed value mentioned in completion certificate etc.) along with his bid.
- d) The work order/Purchase Order value or executed value of successfully completed work, whichever is higher, submitted by the bidder shall be considered during evaluation for experience criteria of PQC.
- e) The amount considered for meeting the experience criteria of PQC shall be exclusive of Service Tax/GST. In case the value of job submitted by the bidder does not have clarity with regard to inclusion/exclusion of Service tax/GST, the amount appearing in the certificate shall be considered exclusive of tax and shall be evaluated accordingly.
- f) In case of Sub contract works, the bidder is also required to submit a Certificate from the end user / Owner / Consultant of the Owner stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor.
- g) ARC jobs successfully completed by the bidder for the originally awarded / extended period of such ARC shall be considered as completed works even though such ARC is under execution on account of extension. Suitable document (certified by "WO issuing company"/Engineer-In-Charge) indicating details of successful execution and value up to the original/extended completion period will be treated as proof of successful completion of work.
- h) Bidder note that PQC for ARC jobs (more than one year duration) is set on annualized value basis. Therefore. Therefore evaluation for experience criteria shall be based on annualized value of work order or annualized executed value, whichever is higher and submitted by the bidder

whichever is higher and submitted by the bidder[**Refer clause no 18 OF NIT**]

3. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name Indian Oil Corporation Ltd Account No. 11081539503 IFSC Code SBIN0000734 Bank Name STATE BANK OF INDIA Branch address Main Branch, NIT-1, Neelam Chowk, Faridabad (Haryana).. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---