

**EOI (Expression of Interest)**

AASRA/2022-23/BA/01

06.12.2022

To,

**All ALIMCO Fabricating Agencies, Dealers and Valid RCI Registered Prosthesis & Orthotics Rehab Professionals****Sub: Offer for Establishment of AASRA Center (ALIMCO Authorized Service & Repair Agency) in your premises-reg.**

Sir,

1. Artificial limbs Manufacturing Corporation of India (ALIMCO) is a non-profit making organization, working under the aegis of Govt. of India, under the Ministry of Social Justice & Empowerment (<http://www.socialjustice.nic.in>). ALIMCO is an ISO: 9001:2015 company committed to design, manufacture and supply of quality rehabilitation aids & appliances for orthopedically, visually & hearing impaired persons at reasonable cost to the entire satisfaction of the customers/impaired persons through continual improvement in design, process & technology adhering statutory and regulatory requirements with periodical review and communication to all concerned.
2. In line with the endeavor of the Corporation, to increase its reach and presence for After Sales Service of ALIMCO Products Repair & Services in the Country, we wish to rope-in with you through AASRA Center partnership to realize the same in ground level and to mitigate the problems of persons with disability (PwD)-Divyangjan & Senior Citizen to a maximum extent possible.
3. You may be aware that the Motorized Tricycle (MTC) & Prosthesis & Orthosis and Behind the Ear (BTE) machine are being specialized mobility aids and Hearing aid respectively, its spare parts/accessories are not locally available in the market due to which local needy Divyangjan & Senior Citizen who received such aids & Appliances in the past from ALIMCO are facing difficulties for its repair and maintenance even while in the warranty period of 01 years. We receive regular grievance calls in our customer care cell from many individual Divyangjans from various districts/blocks of the Country for repair the faults/defects mostly in their Motorized Tricycles (MTC). Although we redress the grievances of those Divyangjan who reach us at CTSS (Customer Technical Support & Services) centre established at Head Quarter Kanpur. We also redress grievance of MTC repair when we receive group complaints by deputing our technicians with required spare parts to their locations and we also provide spare parts through Courier Service after the receipt of the payments. But to extend timely repair and maintenance services by the Corporation to individual Divyangjan & Senior Citizen who are unable to approach us physically either at Head Quarter Kanpur or any of the AAPCs but located in various far away districts is quite difficult & time consuming. We intend to serve

them by opening up the AASRA Centre in their home districts through a profitable AASRA Partnership with you.

4. In this regard, Corporation look forward to your interest & consent to establish the AASRA centers in your premises/territory subject to meeting the following major conditions;  
You need to have:
  - i. 01 trained Dedicated technician & 01 Helper for repair work with minimum ITI qualification for technician and ready to depute him at ALIMCO premises for 07 days' short term on job training on Servicing & Assembly of ALIMCO's 04 Major Products at your cost. A certificate of Competency shall be issued after completion of Successful training. ALIMCO Shall provide free of Cost training. But you have to make the arrangement for TA/DA, local Stay, lodging & Boarding and local transport to your technician during training period.
  - ii. 01 Earmarked Room having minimum area of 15 ft. X10 ft.X 8 ft. for repair work in your workshop with water & electricity supply and easy access/approach of Room from road side.
  - iii. Minimum investment capacity of 2.5 Lakh towards purchase of Tools & Tackles and Minimum inventory of Spare parts from ALIMCO for carrying out repair work.
  - iv. Maintain the proper record of warranty/ non-warranty services and repairs for inspection by us or by an authorized agency
  - v. Raising of proper monthly invoices for reimbursement of Labor charges/spare parts prices from ALIMCO as per Corporation policy.
  - vi. To Carry out the online registration of Beneficiary under ADIP & RVY Scheme with required documents uploaded, thereafter same shall be assessed online by our Rehab Professionals remotely sitting at ALIMCO HQ Kanpur or at any other location of our Regional Centers. You or your representative will be provided free of Cost training by ALIMCO to get familiarity on the System. You will be reimbursed Rs.50/- per beneficiary registration & assessment. Additionally, you will also be reimbursed the administrative charges @ 2% of total appliance Value on successful distribution of the same and submission of Utilization Certificate(UC) to this effect to ALIMCO.
  - vii. You may be asked to carry out assembly work of hand propelled Tricycle (TC) and Motorized Tricycle (MTC) as and when required by our Camp in-charge if he organizes distribution camp in your districts or nearby area. You will be reimbursed Rs. 120/-per assembled TC/MTC to this effect.
  - viii. You may also carry out counter sales/Cash Sales of spare parts and ALIMCO products depending on your investment capacity and earn the dealer discount of minimum 8% (as

- per Corporation policy) on the prices of Products or Spare parts (on non-warranty repair cases).
- ix. You have to put up the banner/poster of AASRA Center as uniformly designed by ALIMCO.
5. If you are meeting the above eligibility criteria and interested to open up the AASRA Center in your premises, please download the application form from our official website [www.alimco.in](http://www.alimco.in) and fill-up the same after reading it carefully the terms & conditions. However, a copy of the same Application form is attached herewith as **Annexure-I** for ready reference.
6. Please apply with A DD of Rs. 100/- in favor of ALIMCO payable at Kanpur to be enclosed along with the applications. Name of the proposed AASRA operator & Physical Address should be written at the backside of the DD.
7. On top of the envelope should be mentioned as “Application for Appointment of ALIMCO Authorized Service & Repair Agent (AASRA) Service & Repair Center and sent to DGM (Services), ARTIFICIAL LIMBS MANUFACTURING CORPORATION OF INDIA, G.T. ROAD, NARAMAU, KANPUR - 209217. (U.P).

In case of more clarification required, you are welcome to please contact to our Sh. Raj Deo, Dy Manager (Services) (Cell: No: 7070464114 & e-mail ID: [raj.deo@alimco.in](mailto:raj.deo@alimco.in))

Looking forward for an early response please.

Thanking you,

Yours faithfully  
For Artificial Limbs Manufacturing Corporation of India

Sanjay Singh  
Dy. General Manager (Services)

**APPLICATION FOR APPOINTMENT OF**  
**ALIMCO AUTHORISED SALES & REPAIR AGENT (AASRA)**

Duly Signed Self-  
Photograph  
(Passport Size)  
To be pasted here

District..... State.....

Application Fee Details:

Demand Draft No..... Bank..... Amount.....

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1. Name and complete address of the :  
proposed AASRA site with Pin  
Code (IN BLOCK LETTERS)
    - a) Telephone No.(Office/Res.) :
    - b) Mobile No. :
    - c) FAX No./E-mail ID :
  2. Valid Registration Certificate issued by :  
RCI (Rehabilitation Council of India) to  
a Rehab professional (if available)  
(Photocopy to be attached)
  3. Permanent Account Number (PAN) :  
(attach photocopy)
  4. AADHAR Number :  
(attach photocopy)
  5. Area in SQ. Ft. :  
(Photocopy of Valid Documents)
  6. Name and Complete address :  
of your Banker with Branch Name &  
IFS Code with 01 leaf of Cancelled Cheque
  7. Market survey of all block / Tehsil of your :  
district on potential and Prospective  
Divyangjan &  
Senior Citizen beneficiaries base  
(Information may be collected from  
District Social Welfare officer)
  8. Estimated annual Sales potential of :  
ALIMCO products through your AASRA  
Under ADIP & Rashtriya Vayoshri Yojana (RVY)

9. Whether you can invest Rs.2.50 lakhs for : Yes/No  
purchase of tools & tackles & Minimum  
one-month inventory of spare parts of  
ALIMCO Aids & Appliances (Motorized  
Tricycle/ Motorized Wheelchair,  
Conventional Tricycle, Conventional  
Wheelchair & Hearing Aid) after getting  
ALIMCO authorized Service & Repair  
Agency (AASRA) ownership?
10. Whether you can invest or have facility of Yes/No  
Hardware like Computer /Laptop, a good  
quality Android Phone, online Camera,  
Printer, UPS and a high speed internet  
connection to carry out online registration  
and assessment of Beneficiary under ADIP  
and RVY Scheme?
11. Do you have any relative working :  
in ALIMCO? If yes state, the  
relationship in detail.
12. Any other information :  
(Please add additional sheet)

Place: Full Name of the Applicant:

Date: Signature & Seal:

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### **For Office Use Only**

Remarks:

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#### ***List of Enclosures:***

- ✓ UTR Number (in case of RTGS/NEFT)
- ✓ Valid RCI Certificate Copy
- ✓ DD Number with Bank Name.
- ✓ Permanent Account Number (PAN)
- ✓ AADHAR Number
- ✓ Land ownership document
- ✓ Banker's Name and address.
- ✓ Telephone / Fax No.
- ✓ Estimated Annual Repair Potential of ALIMCO products
- ✓ Financial Investment capacity