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THE RUBBER BOARD
(Ministry of Commerce & Industry, Government of India)
MARKET PROMOTION DIVISION
Central Laboratory Building, RRII, Kottayam 686 009

MPD/EPC/Printing Logo Stickers/2023

02 August 2023

QUOTATION NOTICE

Rates/Quotations invited from reputed manufacturers for printing and supply of holographic stickers as per following technical specifications and terms & conditions:

A. **Name of the job** : Printing and supply of "Indian Natural Rubber" logo holographic stickers (Logo Stickers and Master Stickers) with serial numbering and security features

B. **Size** : 90 mm x 40 mm (In rolled form with 2000 holographic logo stickers in each roll)

C. **Quantity** : One Lakhs Holographic Logo Stickers and twenty thousand Holographic Logo Master Stickers with serial numbers. Supply of the material will be as per the quantity defined in the work order. Rubber Board does not guarantee the execution of full order as estimated in the quotation notice. Selected bidder shall have to execute an agreement with the Rubber Board on their willingness to supply the mentioned quantity as per the rates quoted in the quotation for one year from the date of awarding the work. Master stickers are to be printed using the same master with separate serial numbers and back ground colour.

D. Material Specifications :

1	Base Film	LDPE
2	Melting point	100°Celsius with maximum tolerance of $\pm 10^\circ$ Celsius
3	Dispersion	100% dispersion ,while mixing with natural rubber at 100° C
4	Thickness	100 micron-meter
5	Printability	OK
6	Chemical combination	Hydro carbon
7	Metallization OD	2.25
8	Gum	Water based. Tackiness of the sticker shall have a minimum guarantee for one year
9.	Printing Ink	Four colour printing with water based ink
10.	No. of Layers	3 Layers

E. **Art work/Master** : Dot-Matrix with Micro Text, Laser readable Concealed Images, animation & Kinematic Movement, Gradient effect etc. The Artwork will be prepared by the supplier and the approval of Rubber Board is to be taken before final printing. The Master will be under the safe custody of the tenderer and the instructions of Rubber Board should be followed.

F. **Security** : All security protocols are to be followed and strict confidentiality to be maintained in the entire process. The printer shall take utmost care in handling this work so that the holograms are not pirated/leaked from the manufacturer's point to other unauthorized persons. Necessary agreements will have to be executed for fortifying the security risk in this regard.

G. **Numbering** : The logo stickers shall be serially numbered as defined in the work order in bold letters & easily readable font.

H. **Inspection** : Rubber Board shall have all the right to inspect the assigned work and stock position at the premises of the supplier, if needed. No hindrance shall be made during the inspection and the supplier shall extend full co-operation to the inspecting officers.

I. **Packing & Delivery** : Each Cartons/Packets containing twenty five rolls(each roll with 2000 stickers) are to be supplied/delivered at Market Promotion Department, Central Lab Building, RRIL, Kottayam -9, Kerala with proper packing and sealing. The manufacturer shall obtain receipt of the delivery from competent authority on the delivery challan, which is to be submitted along with the bill.

J. **Time Schedule & penalty** : Printed stickers should be delivered within 15 days from the date of final order and approval of the proof of the master. The proof of the master should be supplied within five days of issuance of the work order.

K. **Terms for Financial and Technical bids** : The bidders shall give Financial Bid and Specimen samples (50 pieces of 90X 40 mm size stickers with the above mentioned technical specifications) in two separate sealed covers super scribing the details. Financial bid will be opened only for those cases where samples conform to the technical specifications as per clause D of the quotation notice. An EMD amount of Rs. 25,000/- as Demand Draft in favour of Rubber Board payable at Kottayam shall be enclosed in the cover – Financial Bid, which will be returned after the execution of the first order. EMD amount of the tenderers with samples does not conform to the technical specifications will be returned without opening the Financial Bid.

L. **Eligibility** : The bidder should enclose the references of three major clients for whom holographic stickers were printed in the past one year, of which one shall be a Government of India organization.

M. **Payment** : 60% of the payment will be released after the full delivery of the ordered quantity and remaining 40% after getting approval from the Rubber Technology Division on conformation of the technical specifications of the delivered material.

N. Other Terms and conditions

1. Tenderer shall have to give the list of Government of India organizations and other institutions where they have already supplied the Holograms during last three years along with the brief profile of the organization along with certificate of satisfactory supply.

2. The manufacturer's name, their trade mark and brand, if any, should be invariably mentioned in the tender and illustrative leaflets giving technical particulars etc. are to be enclosed with the tender to facilitate consideration by the Board.

3. The complete execution of the job should be done in-house at one place and no deviation will be accepted in this regard.



4. Rubber Board reserves the right to award the job to any supplier irrespective of the lowest quotation or cancel one/all quotations without assigning any specific reason. No deviations/representations/explanations will be entertained after submission of quotation.

5. The following documents are to be submitted along with the quotation :-

(i) Terms and conditions duly signed and stamped in token of our acceptance.

(ii) Technical specification of Security Hologram stickers duly signed and stamped as token of acceptance.

(iii) Technical literature, catalogue, pamphlets etc about the product.

(iv) Details of factory/ workshop with machinery available and Technical Staff employed.

(v) Production Capacity of Security Holograms duly Certified by competent agency.

6. Bids does not fulfil any of the above terms and conditions will be solemnly rejected.

7. Bidders who wish to see holographic stickers currently in use may visit in person the Market Promotion Division . Under no circumstance sticker samples will be send by post/ courier to the bidders.

O. QUOTATION:

Interested parties are requested to quote their rates in the proforma as follows hand/type written legibly without any cutting and over writing:

Rate for each holographic stickers inclusive of all taxes , duties, Insurance and freight.	Paise (in fig.) per holographic sticker.
	Paise (in words) only , per holographic sticker.
	Mastering Charges Rs.
(in fig. and words)

Filled in Quotation on the letter head of the company (in the above proforma) with name, seal and signature along with the quotation notice duly signed on all pages as the mark of acceptance of the terms and conditions defined and proof of all claims as per clause N of the quotation notice, may be submitted in sealed cover to the Deputy Director (Marketing) , Market Promotion Division, Central Lab Building, RRII, Kottayam, Kerala 686 009 on or before 22nd August 2023 10.00 AM in sealed cover specifying the name of the job on top of the envelope.


Dy Director Marketing